



*A La Carte Wedding Planning Services**

Hourly Rate or Custom Quoted to Fit Your Needs

Venue Event Décor Design

Come talk with us about your vision and décor ideas! We will assist you in creating your theme, color scheme and 'flavor' for your event! We will create inspiration and/or mood boards to give you a preview of what your event space will look like. We will create a cohesive look for your selected theme through complementary tabletop designs, ceiling draping, table draping, chair cover design, props or any other ideas that pull your theme together! We work along with your wedding vendors to create the perfect décor and environment to bring your vision to life!

RSVP Management

Have your RSVP cards mailed directly to our office and calls sent to our special RSVP line to save the hassle of keeping track of who is and who isn't coming to the wedding, how many guests they are bringing, and what entree choices they have selected for dinner. Using your guest list, we will create and maintain a spreadsheet that is updated weekly with guest responses from your RSVP cards. Once the RSVP date has passed, we will give you a list of guests to contact who have not replied with their RSVP. Once you have the responses from those guests and share them with us, we will update the list with the final count information and share with all relevant wedding professionals including the venue, rental company, and the caterer.

Guest Welcome Bags

Make your guests feel honored and welcome by gifting them a welcome bag when they arrive at their hotel. Guest welcome bags can be simple with a few snacks, a local map, and a bottle of water, or they can be more upscale with personalized canvas bags that include wine, beer, gourmet treats, and a gift for the guest.

All bags and contents will be purchased and provided by client. We would love to help procure the packaging and contents for your guest welcome bags. We can also deliver the bags to the local lodging locations where guests are staying.

Attire Shopping & Fashion Consulting

Not sure you want to handle wedding gown, tuxedo shopping, and fashion coordination on your own? Our planners can schedule and attend bridal gown and tuxedo appointments, attend shopping excursions with the bridal party, make recommendations for accessories, and give fashion and style advice for the wedding day.

Hourly Concierge Assistance

For those weeks when you need an extra hand with wedding-related tasks, we offer hourly concierge

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assistance. We can run errands, assist with crafts and DIY projects, and provide administrative help. Service is based on the availability of your planner and must be hired at least one week in advance. Round trip travel time for tasks is counted towards the concierge hours.

Invitation Assembly, Stamping, and Mailing

If you don't have time to assemble, stamp, and mail wedding invitations, you can add this service to your planning package. Your planner can assemble, stamp, and mail invitations (include stamping RSVP envelopes). As part of this service, your planner will take a completed invitation to the post office to determine the correct postage needed. If you choose to hire a calligrapher, your planner will coordinate the logistics of getting the invitation envelopes to the calligrapher for addressing.

Design Custom Wedding Products

We would love to create or design a special logo, wedding program, reception program, reception menu card, special place cards, or other like items for your wedding day. This will only include the designing of the item. If printing is desired, you will be charged the additional printing costs for the desired quantity needed.

Party & Social Event Planning

We would love to help plan and design other events such as the rehearsal dinner, bachelor and bachelorette parties, wedding showers, welcome receptions, brunches, and wedding week guest activities. From vendor recommendations and theme development to event design and on-site coordination, we can create the perfect party to complement your wedding day celebration.

**Pricing for each a la carte service is custom quoted based on your specific needs. There is a separate services also available, such as Event Décor Design and custom made accessories--garters, bouquets, boutonnières, etc.*

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